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JNTU H COLLEGE OF ENGINEERING HYDERABAD
(AUTONOMOUS)
KUKATPALLY, HYDERABAD - 500 085 (T.S) INDIA

Dr. A. GOVARDHAN
B.E.(CSE), M.Tech., Ph.D.,
Professor of CSE & PRINCIPAL

Lr.No.A6/State Audit Replies.2012-13

Dt: 28-01-2016

To

The Audit Officer
State Audit
JNTUH, Kukatpally,
Hyderabad - 500 085.

Sir,


Sub: JNTUH CEH - Accounts - Furnishing of Audit Replies for the Financial Year 2012-13. Under Para no - 15.

Ref: Lr. No. 217/I/AO/SA/JNTU/AN, dt: 24-02-2014 of the Audit Officer, JNTUH, Kukatpally, Hyderabad.



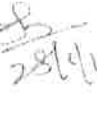
I am herewith furnishing the Audit Objection reply for the Financial year 2012-13, raised under para no.15 in respect of Sri. K. Ramesh, (Retd.) Deputy Registrar of this college & requesting you to kindly drop the raised objection under intimation to this Office.

Encl: As above


Yours faithfully,


PRINCIPAL



 28/1/16
 28/01/16
 28/01/16


25/01/16



2 copies

A/c

15. DOUBLE PAYMENT OF SURRENDER OF EARNED LEAVE TO SRI K.RAMESH FORMERLY DEPUTY REGISTRAR NOW RETIRED IN A SAME FINANCIAL YEAR 2011-12 - IRREGULAR - NEEDS RECOVERY RS.35,459/-

Vr.No.40/16-4-12 General Fund Account

Vr.No.433/25-2-13 General Fund Account

While conducting the audit on the accounts of College of Engg Hyderabad for the year 2012-13 it is noticed that Surrender of Earned Leave for 15 days was sanctioned twice to Sri K.Ramesh formerly Dy.Registrar now retired in the same financial year 2012-13, as on 01.04.2012 and 2-2-13 vide Progs.Roc.No.C2/SL/2012-13 dt 10-4-12 and Progs.Roc.No.C2/1444/2012-13 dt 2-2-13 for an amount of Rs.32,286/- and Rs.35459/- respectively.

According to the orders issued in Circular.Memo.No.1478 1-C/278/FR/2011 Dt: 22.04.11, for encashment of 15 days of Earned Leave by Government employees provided if there is 12 months gap from one surrender to another in one financial year and the gap of 12 months shall be worked out from the 1st day of leave surrendered last time to the 1st day of leave proposed for surrender now.

But, in-violation of the above individual was sanctioned surrender of earned leave for 15 days twice in the same financial year 2012-13, which is highly irregular and caused double payment for an aggregate amount of Rs.35,459/-.

Immediate action may therefore be taken to recover the above excess payment made for Rs.35,459/- from the above individual or from the persons responsible for double payment of surrender leave, under intimation to audit.

EWT-MO.AG/SA/2012-13

Copy re

o/o Mr. JNTU HOE H.
DT: 30-07-2012

**GOVERNMENT OF ANDHRA PRADESH
FINANCE (FR.I) DEPARTMENT**

Cir.Memo.No.15744-C/324/FR.I/2010

Dated: 15-6-2010

Sub: E.L. – Surrender of Earned Leave - Encashment during the financial year 2010-2011 – Instructions – Issued.

Ref: Cir. Memo. No. 10472/C199/FR.I/2009, dt. 29-4-2009, Finance (FR.I) Dept.

In the reference cited, instructions have been issued that during the financial year 2009-2010 to regulate the expenditure on surrender/encashment of EL and the fixing of calendar for surrender leave has been dispensed with. It is also ordered therein that the instructions contained in the Cir. Memo. No. 50798/1063/FR.I/79-1, Fin. (FR.I) Dept., dt. 22-11-1979 shall also be followed during the financial year 2010-2011 i.e., in the case of employees who surrendered E.L. as on 1st January or 1st July in any year, the number of days of E.L. sq surrendered should, in the first instance, be deducted from the E.L. account and thereafter the advance credit of EL as per eligibility due for that half year be added as on 1st January/1st July of the respective year.

In para 4 of the Cir. Memo. cited, . it is ordered that

- a) The calendar for surrender of Earned Leave is dispensed with w.e.f. 1-4-2009 and employees are hereby permitted to surrender earned leave at any time not exceeding 15/30 days within a block period of one/two financial years w.e.f. 1-4-2009. All other conditions prevailing before 1-4-1989 and other amendments issued on the subject till now will hold good.
- b) Government permit the employees who have a balance of more than 285 days of E.L. as on 30th June, 2009 to surrender E.L. without waiting for completion of 12 months.
- c) Government permit those all India service Officers, who have a balance of more than 285 days of earned leave as on 30th June, 2009 to surrender E.L. without waiting or completion of 12 months.
- d) Government also clarify that 15 days are to be allowed in one financial year and 30 days in two financial years and the condition of 12/24 months mentioned in the G.O. 172, Fin. & Plg. (FR.I) Dept., dt. 1-7-1974 need not be followed in those cases of all India service officers, who have a balance of more than 285 days as on 30th June, 2009.
- e) Government extend the facility of encashment of earned leave to the all India Service Officers soon after their central posting is received, subject to satisfaction of other conditions.

The above instructions shall also continue during the financial year 2010-2011 for encashment of 15 days of E.L. by Government employees provided if there is 12 months gap for one surrender to another surrender in one financial year and 30 days if there is gap of 24 months for two financial years. The gap of 12/24 months shall be worked out from the 1st day of leave surrendered last time to the 1st day of leave proposed for surrender now.

In respect of the employees who are having 286 days and above of E.L. to their credit as on 30-6-2010, they are permitted to surrender without following the gap of 12 months.

The departments of Secretariat/Heads of departments are requested to keep these instructions in view while sanctioning the surrender of earned leave for purpose of encashment during the Financial Year 2010-2011.

All the Treasury Officers/State audit authorities, Pay and Accounts Office, Hyderabad and deputy financial advisor, Projects/Directors of Accounts of Major Projects are requested to follow these instructions scrupulously while dealing with the bills for encashment of earned leave during the Financial Year 2010-2011.

These instructions are available in the internet and can be accessed at the address <http://aponline.gov.in>.

L.V. SUBRAHMANYAM
PRINCIPAL SECRETARY TO GOVERNMENT (FP)

To
All the Departments of Secretariat.
All the Heads of departments.
The Pay and accounts Officer, A.P., Hyd.
The Director of Treasuries & accounts, A.P., Hyd.
The Director of State Audit, A.P., Hyderabad.
All the dist. collectors.
All the Dist. Treasury Officers.
Copy to:
The Accountant General, A.P., Hyderabad.
A.P. Secretariat Association, Hd.
SF/SC

// Forwarded :: By Order //

SECTION OFFICER

**GOVERNMENT OF ANDHRA PRADESH
FINANCE (FR.I) DEPARTMENT**

Cir.Memo.No.14781-C/278/FR.I/2011

Dated:22-6-2011.

Sub: E.L. – Surrender of Earned Leave - Encashment during the financial year 2011-2012 onwards – Instructions – Issued.

Ref: 1.Cir. Memo. No. 10472/C199/FR.I/2009, dt. 29-4-2009, Finance (FR.I) Dept.

2. Cir.Memo.No.15744-C/324/FR.I/2010, dt.15-6-2010 Finance (FR,I) Dept.

In the reference 1st cited, instructions have been issued dispensing with the fixing of calendar for surrender leave/encashment of E.L. It is also ordered therein that the instructions contained in Cir. Memo. No. 50798/1063/FR.I/79-1, Fin. (FR.I) Dept., dt. 22-11-1979 shall also be followed during the financial year 2010-2011 i.e., in the case of employees who surrendered E.L. as on 1st January or 1st July in any year, the number of days of E.L. so surrendered should, in the first instance, be deducted from the E.L. account and thereafter the advance credit of EL as per eligibility due for that half year be added as on 1st January/1st July of the respective year.

In para 4 of the Cir. Memo. 1st cited, . it is ordered that :-

a) The calendar for surrender of Earned Leave is dispensed with w.e.f. 1-4-2009 and employees are permitted to surrender earned leave at any time not exceeding 15/30 days within a block period of one/two financial years w.e.f. 1-4-2009. All other conditions prevailing before 1-4-1989 and other amendments issued on the subject till now will hold good.

b) Government permit the employees who have a balance of more than 285 days of E.L. as on 30th June, 2009 to surrender E.L. without waiting for completion of 12 months.

The above instructions shall also continue from the financial year 2011-2012 onwards for encashment of 15 days of E.L. by Government employees provided if there is 12 months gap for one surrender to another surrender in one financial year, and 30 days if there is gap of 24 months for two financial years. The gap of 12/24 months shall be worked out from the 1st day of leave surrendered last time to the 1st day of leave proposed for surrender now.

In respect of the employees who are having 286 days and above of E.L. to their credit as on 30th June of every year, they are permitted to surrender without following the gap of 12 months.

The above orders will be applicable for every year i.e., no orders need be issued every year for encashment of earned leave, until further orders changing the above policy are issued by the Government.

The Departments of Secretariat/Heads of departments are requested to keep these instructions in view while sanctioning the surrender of earned leave for purpose of encashment from the Financial Year 2011-2012 onwards.

All the Treasury Officers/State audit authorities, Pay and Accounts Office, Hyderabad and Deputy Financial Advisor, Projects/Directors of Accounts of Major Projects are requested to follow these instructions scrupulously while dealing with the bills for encashment of earned leave from the Financial Year 2011-2012 onwards.

These instructions are available in the internet and can be accessed at the address <http://aponline.gov.in>.

RANJEEV R. ACHARYA
PRINCIPAL SECRETARY TO GOVERNMENT (FP)

To
All the Departments of Secretariat.
All the Heads of departments.
The Pay and accounts Officer, A.P., Hyd.
The Director of Treasuries & accounts, A.P., Hyd.
The Director of State Audit, A.P., Hyderabad.
All the dist. collectors.
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