



**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD
COLLEGE OF ENGINEERING HYDERABAD
(AUTONOMOUS)
Kukatpally, Hyderabad – 500 085**

**ACADEMIC REGULATIONS 2015
for CBCS Based M.C.A. (Regular/Full Time) Programmes
(Effective for the students admitted into I year from the
Academic Year 2015-16 and onwards)**

1.0 Post-Graduate Degree Programmes in Engineering & Technology (PGP in E & T):

JNTUH offers 3 Year (6 Semesters) full-time **MCA.** Degree Programmes, under Choice Based Credit System (CBCS) at its Constituent Autonomous College - JNTUH College of Engineering Hyderabad with effect from the Academic Year 2015 - 16 onwards.

2.0 Eligibility for Admission:

Admission to the above programme shall be made subject to the eligibility and qualifications prescribed by the College/University from time to time.

Admission shall be made on the basis of the merit rank obtained by the qualifying candidate at ICET for MBA/MCA conducted by the TSCHE subject to reservations as prescribed by the Government from time to time.

3.0 M.C.A. Programme Structure:

3.1 The M.C.A. Programme in JNTUH-CEH is of Semester Pattern, with 6 Semesters constituting 3 Academic Years, each Academic Year having TWO Semesters (First/Odd and Second/Even Semesters). Each Semester shall be of 22 Weeks duration (inclusive of Examinations), with a minimum of 90 Instructional Days per Semester.

3.2 UGC/ AICTE specified Definitions/ Descriptions are adopted appropriately for various terms and abbreviations used in these MCA - Academic Regulations.

3.2.1 Semester Scheme:

Each Semester having - 'Continuous Internal Evaluation (CIE)' and 'Semester End Examination (SEE)'. Choice Based Credit System (CBCS) and Credit Based Semester System (CBSS) as denoted are taken as 'references' for the present set of Regulations. The terms 'SUBJECT' or 'COURSE' imply the same meaning here, and refer to 'Theory Subject', or 'Lab Course', or 'Design/ Drawing Subject', or 'Seminar', or 'Comprehensive Viva', or 'Project', as the case may be.

3.2.2 Credit Courses:

All Subjects (or Courses) are to be registered by a student in a Semester to earn Credits. Credits shall be assigned to each Subject/ Course in a L: T: P: C (Lecture Periods: Tutorial Periods: Practicals Periods : Credits) Structure, based on the following general pattern ...

- One hour/ Week/ Semester for Theory/ Lecture (L) Courses; and,
- Two hours/ Week/ Semester for Laboratory/ Practical (P) Courses or Tutorials (T). Other student activities like Study Tour, Guest Lecture, Conference/ Workshop Participations, Technical Paper Presentations etc., and identified Mandatory Courses if any, will not carry Credits.

3.2.3 Subject/ Course Classification:

All Subjects/ Courses offered for the MCA are broadly classified as : (a) Core Courses (CoC), and (b) Elective Courses (ElC).

- Core Courses (CoC) and Elective Courses (ElC) are categorized as PS (Professional Subjects), which are further subdivided as – (i) PC (Professional/ Departmental Core) Subjects, (ii) PE (Professional/ Departmental Electives) , (iii) Seminar, (iv), and (v) Project Work (PW).

3.2.4 Course Nomenclature:

The Curriculum Nomenclature or Course-Structure Grouping for the M.C.A. Degree Programmes is as listed below ...

S. No.	Broad Course Classification	Course Group/ Category	Courses Description	Credits
1)	Core Courses (CoC)	PC- Professional Core	Includes core subjects related to the Parent Discipline	
2)	Elective Courses (ElC)	PE– Professional Electives	Includes Elective subjects related to the Parent Discipline/ Department/ Branch of Engg.	
3)	Core Courses	Project Work	M.C.A. Project	22
		Seminar	Seminar/ Colloquium based on core contents related to Parent Discipline/ Department/ Branch of Engg.	2
		Communication Skills/ Soft Skills	Lab oriented	6
Total Credits for PGP				90

4.0 Course Work:

- 4.1 A Student, after securing admission, shall pursue and complete the M.C.A. in a minimum period of 3 Academic Years (6 Semesters), and within a maximum period of 6 Academic Years (starting from the Date of Commencement of I Year).
- 4.2 Each student shall Register for and Secure the specified number of Credits required for the completion and Award of the M.C.A.
- 4.3 I Year is structured to provide typically 28 Credits (28 C) in each of the I and II Semesters, and II Year comprises of 28 Credits (28 C), in each of the I and II Semesters, III Year comprises of 28 credits (28 C) in I-Sem and 22 credits in II Semester, totaling to 162 Credits (162 C) for the entire M.C.A. Programme.

5.0 Course Registration:

- 5.1 A 'Faculty Advisor' shall be assigned to M.C.A., who will advise the Students about the M.C.A. Programme, its Course Structure and Curriculum, Choice/ Option for Subjects/ Courses, based on his competence, progress, pre-requisites and interest.
- 5.2 A Student may be permitted to Register for Subjects/ Courses of 'his CHOICE' with a typical total of 28 Credits per Semester in the first five semesters (Minimum being 24 C and Maximum being 32 C, permitted deviation being $\pm 15\%$), 22 credits (inclusive of Project) in VI Semester in III Year (minimum being 20 C and maximum 26 C), based on his interest, competence, progress, and 'PRE-REQUISITES' as indicated for various Subjects/ Courses, in the Department Course Structure (for the relevant Specialization) and Syllabus contents for various Subjects/ Courses.
- 5.3 Choice for 'additional Subjects/ Courses' in any Semester (above the typical 28/22 Credit norm, and within the Maximum Permissible Limit of 32/26 Credits, as applicable) must be clearly indicated in the Registration, which needs the specific approval and signature of the Faculty Advisor/ Counselor on hard-copy.
- 5.4 Dropping of Subjects/ Courses in any of the first five semesters of the program may be permitted, ONLY AFTER obtaining prior approval and signature from the Faculty Advisor (subject to retaining a minimum of 24 Credits), 'within 15 Days of Time' from the beginning of the current Semester.

6.0 Attendance Requirements:

- 6.1 A Student shall be eligible to appear for the End Semester Examination (SEE) of any Subject, if he acquires a minimum of 75% of attendance in that Subject for that Semester.
- 6.2 A Student's Seminar Report and Seminar Presentation shall be eligible for evaluation, only if he ensures a minimum of 75% of his attendance in Seminar Presentation Classes during that Semester.
- 6.3 Condoning of shortage of attendance up to 10% (65% and above, and below 75%) in each Subject or Seminar of a Semester may be granted by the College Academic Council on genuine and valid grounds, based on the Student's representation with supporting evidence.
- 6.4 A stipulated fee per Subject/Seminar shall be payable towards condoning of shortage of attendance.
- 6.5 Shortage of Attendance below 65% in any Subject/Seminar shall in NO case be condoned.
- 6.6 A Student, whose shortage of attendance is not condoned in any Subject(s) or Seminar in any Semester, is considered as 'Detained in that Subject(s)/ Seminar', and is not eligible to take End Examination(s) of such Subject(s) (and in case of Seminars, his Seminar Report or Presentation are not eligible for evaluation) in that Semester; and he has to seek Re-registration for those Subject(s)/Seminar in subsequent Semesters, and attend the same as and when offered.

7.0 Academic Requirements:

The following Academic Requirements have to be satisfied, in addition to the Attendance Requirements mentioned in Item No. 6.

- 7.1 A Student shall be deemed to have satisfied the Academic Requirements and earned the Credits allotted to each Subject/ Course, if he secures not less than 40% Marks (28 out of 70 Marks) in the End Semester Examination, and a minimum of 50% of Marks in the sum total of the CIE (Continuous Internal Evaluation) and SEE (Semester End Examination) taken together; in terms of Letter Grades, this implies securing B Grade or above in that Subject.
- 7.2 A Student shall be deemed to have satisfied the Academic Requirements and earned the Credits allotted to - Seminar, if he secures not less than 50% of the total Marks to be awarded for each. The Student would be treated as failed, if he - (i) does not present the Seminar as required, or (ii) secures less than 50% of Marks (< 50 Marks) in -Seminar.
- 7.3 A Student shall - register for all Subjects covering 162 Credits as specified and listed in the Course Structure for the chosen PGP Specialization, put up all the Attendance and Academic requirements for securing 162 Credits obtaining a minimum of B Grade or above in each Subject, and 'earn all 162 Credits securing SGPA \geq 5.0 (in each Semester) and final CGPA (ie., CGPA at the end of PGP) \geq 5.0, to successfully complete the PGP.
- 7.4 Students who fail to earn 162 Credits as per the specified Course Structure, and as indicated above, within 6 Academic Years from the Date of Commencement of their I Year, shall forfeit their seats in M.C.A. Programme and their admissions shall stand cancelled.
- 7.5 When a Student is detained due to shortage of attendance in any Subject(s)/Seminar in any Semester, no Grade Allotment will be done for such Subject(s)/Seminar, and SGPA/ CGPA calculations of that Semester will not include the performance evaluations of such Subject(s)/Seminar in which he got detained. However, he becomes eligible for re-registration of such Subject(s)/Seminar (in which he got detained) in the subsequent Semester(s), as and when next offered, with the Academic Regulations of the Batch into which he gets readmitted, by paying the stipulated fees per Subject. In all these re-registration cases, the Student shall have to secure a fresh set of Internal Marks (CIE) and End Semester Examination Marks (SEE) for performance evaluation in such Subject(s), and subsequent SGPA/ CGPA calculations.
- 7.6 A Student eligible to appear in the End Semester Examination in any Subject, but absent at it or failed (failing to secure B Grade or above), may reappear for that Subject at the supplementary examination (SEE) as and when conducted. In such cases, his Internal Marks (CIE) assessed earlier for that Subject/ Course will be carried over, and added to the marks to be obtained in the supplementary examination (SEE), for evaluating his performance in that Subject.

8.0 Evaluation - Distribution and Weightage of Marks:

- 8.1 The performance of a Student in each Semester shall be evaluated Subject-wise (irrespective of Credits assigned) with a maximum of 100 Marks for Theory or

Practicals or Seminar etc; however, the M.C.A. Project Work (Major Project) will be evaluated for 200 Marks.

8.2 a) For Theory Subjects, there shall be a Continuous Internal Evaluation (CIE) during the Semester for 30 Internal Marks, and 70 Marks are assigned for Lab./Practicals End Semester Examination (SEE), CIE Marks shall comprise of - Mid-Term Examination Marks (for 25 Marks), and Assignment Marks (for 5 Marks).

b) During the Semester, there shall be 2 Mid-Term examinations. Each Mid-Term examination shall be for 25 Marks (with 120 minutes duration). The better performance out of these two Mid-Term Examinations shall be considered for the award of 25 Marks.

8.3 For Practical Subjects, there shall be a Continuous Internal Evaluation (CIE) during the Semester for 30 Internal Marks, and 70 Marks are assigned for Lab./Practicals End Semester Examination (SEE). Out of the 30 Marks for Internals, day-to-day work assessment in the laboratory shall be evaluated for 20 Marks; and the performance in an internal Lab./Practical Test shall be evaluated for 10 marks. The SEE for Lab./Practicals shall be conducted at the end of the Semester by the concerned Lab. Teacher and another faculty member of the same Department as assigned by the Head of the Department.

8.4 There shall be a Seminar Presentation in I Year I Semester or II Semester. For the Seminar, the Student shall collect the information on a specialized topic, prepare a Technical Report and submit to the Department at the time of Seminar Presentation. The Seminar Presentation (along with the Technical Report) shall be evaluated by Two Faculty Members assigned by Head of the Department, for 100 Marks. There are no internal marks for the seminar.

8.5 a) Every MCA Student shall be required to execute his M.C.A Project, under the guidance of the Supervisor assigned to him by the Head of Department. The MCA Project shall start immediately after the completion of the II Year II Semester, and shall continue through III Year I and II Semesters. The Student shall carry out the literature survey, select an appropriate topic and submit a Project Proposal within 6 weeks (immediately after his I Year II Semester End Examinations), for approval by the Project Review Committee (PRC). The PRC shall be constituted by the Head of Department, and shall consist of the Head of Department, Project Supervisor, and a Senior Faculty Member of the Department. The Student shall present his Project Work Proposal to the PRC (PRC-I Presentation), on whose approval he can 'REGISTER for the PG Project'. Every Student must compulsorily register for his M.C.A. Project Work, within the 6 weeks of time-frame as specified above. After Registration, the Student shall carry out his work, and continually submit 'a fortnightly progress report' to his Supervisor throughout the Project period. The PRC will monitor the progress of the Project Work and review, through PRC-II and PRC-III Presentations – one at the end of the II Year I Semester, and one before the submission of M.Tech. Project Work Report/ Dissertation.

b) After PRC-III presentation, the PRC shall evaluate the entire performance of the Student and declare the Project Report as 'Satisfactory' or 'Unsatisfactory'. Every Project Work Report/ Dissertation (that has been declared 'satisfactory') shall undergo 'Plagiarism Check' as per the University/ College norms to ensure content plagiarism below a specified level of 30%,

and to become acceptable for submission. In case of unacceptable plagiarism levels, the student shall resubmit the Project Work Report, after carrying out the necessary modifications/ additions to his Project Work/ Report as per his Supervisor's advice, within the specified time, as suggested by the PRC.

- c) If any Student could not be present for PRC-II at the scheduled time (after approval and registration of his Project Work at PRC-I), his submission and presentation at the PRC-III time (or at any other PRC specified dates) may be treated as PRC-II performance evaluation, and delayed PRC-III dates for him may be considered as per PRC recommendations. Any Student is allowed to submit his M.C.A. Project Dissertation 'only after completion of 40 weeks from the date of approval/registration' of his Project, and after obtaining all approvals from the PRC.
 - d) A total of 200 Marks are allotted for the M.C.A Project Work, (out of which 100 Marks are allotted for internal evaluation and 100 Marks for external evaluation). For internal Evaluation of 100 marks, Project Supervisor shall evaluate for 60 marks based on the continuous Internal Evaluation(CIE) of the student's performance and combined PRC-I, II & III performance evaluation will be for 40 marks (to be awarded by PRC, as SEE).
- 8.6
- a) The Student shall be allowed to submit his Project Dissertation, only on the successful completion of all the prescribed PG Subjects (Theory and Labs.), Seminar, (securing B Grade or above), and after obtaining all approvals from PRC. In such cases, the M.C.A. Dissertations will be sent to an External Examiner nominated by the Principal of the College, on whose 'approval', the Student can appear for the M.C.A. Project Viva-voce Examination, which shall be conducted by a Board, consisting of the PG Project Supervisor, Head of the Department, and the External Examiner who adjudicated the M.C.A. Project Work and Dissertation. The Board shall jointly declare the Project Work Performance as 'satisfactory', or 'unsatisfactory'; and in successful cases, the External Examiner shall evaluate the Student's Project Work presentation and performance for 100 Marks (SEE).
 - b) If the adjudication report of the External Examiner is 'not favourable', then the Student shall revise and resubmit his Dissertation after one Semester, or as per the time specified by the External Examiner and/ or the PRC. If the resubmitted report is again evaluated by the External Examiner as 'not favourable', then that Dissertation will be summarily rejected. Subsequent actions for such Dissertations may be considered, only on the specific recommendations of the External Examiner and/ or PRC.
 - c) In cases, where the Board declared the Project Work Performance as 'unsatisfactory', the Student is deemed to have failed in the Project Viva-voce Examination, and he has to reappear for the Viva-voce Examination as per the Board recommendations. If he fails in the second Viva-voce Examination also, he will not be considered eligible for the Award of the Degree, unless he is asked to revise and resubmit his Project Work by the Board within a specified time period (within 6 years from the date of commencement of his I Year I Semester).

9.0 Re-Admission / Re-Registration:

9.1 Re-Admission for Discontinued Students:

Students, who have discontinued the **M.C.A.** Degree Programme due to any reasons what so ever, may be considered for 'Readmission' into the same Degree Programme (with same specialization) with the Academic Regulations of the Batch into which he gets readmitted, with prior permission from the concerned authorities, subject to Item 4.1.

9.2 Re-Registration for Detained Students:

When any Student is detained in a Subject (s)/ Seminar due to shortage of attendance in any Semester, he may be permitted to re-register for the same Subject in the 'same category' (Core or Elective Group) or equivalent Subject if the same Subject is not available, as suggested by the Board of Studies of that Department, as when offered in the sub-sequent Semester(s), with the Academic Regulations of the Batch into which he seeks re-registration, with prior permission from the concerned authorities, subject to Item 4.1.

10.0 Grading Procedure:

10.1 Marks will be awarded to indicate the performance of each student in each Theory Subject, or Lab/Practicals, or Seminar, or Project, etc., based on the % marks obtained in CIE + SEE (Continuous Internal Evaluation + Semester End Examination, both taken together) as specified in Item 6 above, and a corresponding Letter Grade shall be given.

10.2 As a measure of the student's performance, a 10-point Absolute Grading System using the following Letter Grades (UGC Guidelines) and corresponding percentage of marks shall be followed:

<i>% of Marks Secured (Class Intervals)</i>	<i>Letter Grade (UGC Guidelines)</i>	<i>Grade Points</i>
80% and above ($\geq 80\%$, $\leq 100\%$)	O (Outstanding)	10
Below 80% but not less than 70% ($\geq 70\%$, $< 80\%$)	A ⁺ (Excellent)	9
Below 70% but not less than 60% ($\geq 60\%$, $< 70\%$)	A (Very Good)	8
Below 60% but not less than 55% ($\geq 55\%$, $< 60\%$)	B ⁺ (Good)	7
Below 55% but not less than 50% ($\geq 50\%$, $< 55\%$)	B (above Average)	6
Below 50% ($< 50\%$)	F (FAIL)	0
Absent	Ab	0

10.3 A student obtaining F Grade in any Subject shall be considered 'failed' and is be required to reappear as 'Supplementary Candidate' in the Semester End Examination (SEE), as and when offered. In such cases, his Internal Marks (CIE Marks) in those Subjects will remain the same as those he obtained earlier.

10.4 A Letter Grade does not imply any specific % of Marks.

10.5 A student earns Grade Point (GP) in each Subject/ Course, on the basis of the Letter Grade obtained by him in that Subject/ Course (excluding Mandatory non-credit Courses). Then the corresponding 'Credit Points' (CP) are computed by multiplying the Grade Point with Credits for that particular Subject/ Course.

Credit Points (CP) = Grade Point (GP) x Credits For a Course

- 10.6 The Semester Grade Point Average (SGPA) is calculated by dividing the Sum of Credit Points (ΣCP) secured from ALL Subjects/ Courses registered in a Semester, by the Total Number of Credits registered during that Semester. SGPA is rounded off to TWO Decimal Places. SGPA is thus computed as

$$\text{SGPA} = \{ \sum_{i=1}^N C_i G_i \} / \{ \sum_{i=1}^N C_i \} \dots \text{For each Semester,}$$

where 'i' is the Subject indicator index (takes into account all Subjects in a Semester), 'N' is the no. of Subjects 'REGISTERED' for the Semester (as specifically required and listed under the Course Structure of the parent Department), C_i is the no. of Credits allotted to the i^{th} Subject, and G_i represents the Grade Points (GP) corresponding to the Letter Grade awarded for that i^{th} Subject.

- 10.7 The Cumulative Grade Point Average (CGPA) is a measure of the overall cumulative performance of a student over all Semesters considered for registration. The CGPA is the ratio of the Total Credit Points secured by a student in ALL registered Courses in ALL Semesters, and the Total Number of Credits registered in ALL the Semesters. CGPA is rounded off to TWO Decimal Places. CGPA is thus computed from the I Year second Semester onwards, at the end of each Semester, as per the formula

$$\text{CGPA} = \{ \sum_{j=1}^M C_j G_j \} / \{ \sum_{j=1}^M C_j \} \dots \text{for all S Semesters registered}$$

(ie., upto and inclusive of S Semesters, $S \geq 1$),

where 'M' is the TOTAL no. of Subjects (as specifically required and listed under the Course Structure of the parent Department) the Student has 'REGISTERED' from the 1st Semester onwards upto and inclusive of the Semester S (obviously $M > N$), 'j' is the Subject indicator index (takes into account all Subjects from 1 to S Semesters), C_j is the no. of Credits allotted to the j^{th} Subject, and G_j represents the Grade Points (GP) corresponding to the Letter Grade awarded for that j^{th} Subject. After registration and completion of I Year I Semester however, the SGPA of that Semester itself may be taken as the CGPA, as there are no cumulative effects.

- 10.8 For Merit Ranking or Comparison Purposes or any other listing, ONLY the 'ROUNDED OFF' values of the CGPAs will be used.
- 10.9 For Calculations listed in Item 10.5 – 10.8, performance in failed Subjects/ Courses (securing F Grade) will also be taken into account, and the Credits of such Subjects/ Courses will also be included in the multiplications and summations. However, Mandatory Courses will not be taken into consideration.
- 10.10 A student shall be declared successful or 'passed' in a Semester, only when he gets a SGPA ≥ 5.00 (at the end of that particular Semester); and a student shall be declared successful or 'passed' in the entire M.C.A, only when gets a CGPA ≥ 5.00 ; subject to the condition that he secures a GP ≥ 6 (B Grade or above) in every registered Subject/ Course in each Semester (during the entire M.C.A) for the Degree Award, as required.
- 10.11 After the completion of each Semester, a Grade Card or Grade Sheet (or Transcript) shall be issued to all the Registered Students of that Semester, indicating the Letter Grades and Credits earned. It will show the details of the Courses Registered (Course Code, Title, No. of Credits, Grade Earned etc.), Credits earned, SGPA, and CGPA.

10.12 Passing Standards :

10.12.1A Student shall be declared successful or 'passed' in a Semester, only when he gets a SGPA ≥ 5.00 (at the end of that particular Semester); and a Student shall be declared successful or 'passed' in the entire PGP, only when gets a CGPA ≥ 5.00 ; subject to the condition that he secures a GP ≥ 6 (B Grade or above) in every registered Subject/ Course in each Semester (during the entire PGP), for the Award of the Degree, as required.–

10.12.2 After the completion of each Semester, a Grade Card or Grade Sheet (or Transcript) shall be issued to all the Registered Students of that Semester, indicating the Letter Grades and Credits earned. It will show the details of the Courses Registered (Course Code, Title, No. of Credits, Grade Earned), Credits earned, SGPA, and CGPA etc.

11.0 Declaration of Results:

11.1 Computation of SGPA and CGPA are done using the procedure listed in 10.5 – 10.8.

11.2 For Final % of Marks equivalent to the computed CGPA, the following formula may be used ..

$$\% \text{ of Marks} = (\text{CGPA} - 0.5) \times 10$$

12.0 Award of Degree and Class:

12.1 A Student who registers for all the specified Subjects/ Courses as listed in the Course Structure, satisfies all the Course Requirements, and passes the examinations prescribed in the entire PG Programme (PGP), and secures the required number of **90** Credits (with GP ≥ 6.0), shall be declared to have 'QUALIFIED' for the award of the M.Tech. Degree in the chosen Branch of Engineering and Technology with specialization as he admitted.

12.2 Award of Class

After a student has satisfied the requirements prescribed for the completion of the program and is eligible for the award of M. Tech. Degree, he shall be placed in one of the following four classes based on the % CGPA:

Class Awarded	CGPA
First Class with Distinction	≥ 7.75
First Class	$6.75 \leq \text{CGPA} < 7.75$
Second Class	$5.75 \leq \text{CGPA} < 6.75$
Pass Class	$5.0 \leq \text{CGPA} < 5.75$

12.3 A student with final CGPA (at the end of the PGP) < 5.00 will not be eligible for the Award of Degree.

13.0 Withholding of Results:

13.1 If a Student has not paid fees to University/ College at any stage, or has pending dues against his name due to any reason whatsoever, or if any case of indiscipline is pending against him, the result of the Student may be

withheld, and he will not be allowed to go into the next higher Semester. The Award or issue of the Degree may also be withheld in such cases.

14.0 Transitory Regulations:

14.1 A Student - who has discontinued for any reason, or who has been detained for want of attendance as specified, or who has failed after having undergone M.C.A, may be considered eligible for readmission to the M.C.A with same set of Subjects/ Courses (or equivalent Subjects/ Courses as the case may be), and same Professional Electives (or from same set/category of Electives or equivalents as suggested), as and when they are offered (within the time-frame of 6 years from the Date of Commencement of his I Year I Semester).

15.0 Student Transfers:

15.1 There shall be no Branch/ Specialization transfers after the completion of Admission Process.

15.2 There shall be no transfer among the Constituent Colleges and Units of Jawaharlal Nehru Technological University Hyderabad.

16.0 Scope:

- i) Where the words "he", "him", "his", occur in the write-up of regulations, they include "she", "her", "hers".
- ii) Where the words "Subject" or "Subjects", occur in these regulations, they also imply "Course" or "Courses".
- iii) The Academic Regulations should be read as a whole, for the purpose of any interpretation.
- iv) In case of any doubt or ambiguity in the interpretation of the above regulations, the decision of the Vice-Chancellor/ Principal is final.
- v) The College may change or amend the Academic Regulations, and/ or Course Structure, and/ or Syllabi at any time, and the changes or amendments made shall be applicable to all Students with effect from the dates as notified by the University/ College.

17. MALPRACTICES RULES:

	Nature of Malpractices	Punishment
	If the candidate:	
1 (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.

1 (b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year. The Hall Ticket of the candidate is to be cancelled.
3	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.

6	Refuses to obey the orders of the Chief Superintendent / Assistant – Superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.
7	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
8	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges	Student of the colleges expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already

	in any malpractice or improper conduct mentioned in clause 6 to 8.	appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a 8police case will be registered against them.
10	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester / year examinations.
12	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the College / University for further action to award suitable punishment.	

18. GENERAL:

- **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.
- **Credit Point:** It is the product of grade point and number of credits for a course.
- The Academic Regulations should be read as a whole for the purpose of any interpretation.
- The University/College reserves the right of altering the Academic Regulations and/or Syllabus/Course Structure, as and when necessary. The modifications or amendments may be applicable to all the candidates on rolls, as specified by the University/College.
- Wherever the words 'he' or 'him' or 'his' occur in the above regulations, they will also include 'she' or 'her' or 'hers'.
- Wherever the word 'Subject' occurs in the above regulations, it implies the 'Theory Subject', 'Practical Subject' or 'Lab.' and 'Seminar'.
- In case of any ambiguity or doubt in the interpretations of the above regulations, the decision of the Vice-Chancellor will be final.
